

Lakewood Police Department

Municipal Building / P.O. Box 540 / Lakewood, New Jersey 08701

Department of Police

732-363-0200

PROFESSIONAL STANDARDS & INTERNAL AFFAIRS CITIZEN COMPLAINT INFORMATION SHEET

The members of the Lakewood Police Department are committed to providing law enforcement services that are fair, effective, and impartially applied. It is in the best interest of everyone that your complaint about the performance of an individual Officer is resolved fairly and promptly. The Lakewood Police Department has formal procedures for investigating your complaint. These procedures ensure fairness and protect the rights of both citizens and law enforcement officers.

Your complaint will be sent to a Superior Officer or a specially trained Internal Affairs Officer who will conduct a thorough and objective investigation.

You might be asked to help in the investigation by giving a detailed statement about what happened or providing other important information.

All complaints against law enforcement officers are thoroughly investigated. You will be advised in writing of the outcome of the investigation.

If our investigation shows that a crime might have been committed, the County Prosecutor's Office will be notified. You might be asked to testify in Court.

If our investigation results in an officer, being charged with a violation of department rules, you might be asked to testify in a Departmental Hearing.

If our investigation shows that the complaint is unfounded or that the officer acted properly, the matter will be closed.

All disciplinary hearings shall be closed to the public unless the defendant officer requests an open hearing.

It is unlawful to provide information in this matter which you do not believe to be true. If the investigation reveals that you provided false information, criminal charges may be filed against you.

You may call the Professional Standards and Internal Affairs Unit at (732) 363-0200, Ext. 5312 or 5334, with any additional information or any questions about the case.

Address All Replies To The Office Of The Chief Of Police

Lakewood Police Department

Professional Standards & Internal Affairs Report Form

(NJ0151400)

Case Number:

Person Reporting Event

Victim/Complainant: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

DOB: _____ SSN: _____ Age: _____ Sex: _____ Race: _____

Employer / School: _____ Phone: _____

Incident

Nature of Complaint: _____

Officer Name(s): _____ Badge Number: _____

Incident Date: _____ Incident Time: _____ Date/Time Reported: _____

How Incident Was Reported: _____

Location of Incident: _____

Description of Incident: _____

Description of Injuries: _____ Photographs Taken By: _____

Place of Treatment: _____ Physicians Name: _____ Date: _____

Signature of Complainant: _____ Date: _____

Report Received By: _____ Badge Number: _____ Date: _____

ATTACH INVESTIGATION REPORT TO THIS COVER PAGE

